



MUSEUM OF INDIAN ARTS + CULTURE
LABORATORY OF ANTHROPOLOGY
CENTER FOR NEW MEXICO ARCHAEOLOGY

REQUEST FOR SCIENTIFIC TESTING

It is the policy of the MIAC/LOA to encourage research and publication. However, this must be balanced by the Museum's responsibility to preserve objects for education, exhibition, and future research purposes.

Conditions

1. The researcher will meet the Museum's requirements for out-loans (a separate request, with its own requirements). Any individual signing these agreements must be fully authorized to act on behalf of his/her institution.
2. The researcher will be held financially responsible for any damage to objects beyond the approved test area. No restoration may be done except by the Museum's Conservators. Cost of conservation will be borne by the researcher.
3. A copy of all research, test results, and publications must be received by the appropriate Curator or Collections Manager within one year of the return of tested material.

Procedures

1. All Request for Scientific Testing application forms must be submitted to the appropriate Curator or Collections Manager AT LEAST 6 WEEKS PRIOR to the date the material is needed.
2. Copies of the Request will be prepared by the Curator or Collections Manager for consideration by the MIAC/LOA Collections Committee. All Scientific Testing applications will be reviewed by the Collections Committee. If circumstances warrant, proposals will also be submitted to a Museum Conservator or appropriate scientist for review.

Decisions will be based on soundness of analytic technique, competence of researcher, potential knowledge gained from analysis, extent of loss weighed against the uniqueness of the specimen, and possible cultural sensitivity of material requested. In approving requests the Museum and requestor both acknowledge responsibility for the least possible damage or loss to the specimen(s), that the research is likely to result in useful results, and that the results are fully documented and disseminated.

The researcher will be informed of the Committee's decision, and any additional conditions the Committee may attach to their approval, by the Curator or Collections Manager who received the Request.

3. If the object(s) requested is in the custody of the Museum, but the property of another party (e.g., a federal agency or tribe), the Museum will conduct any necessary negotiations with the other party.

I agree to abide by all of the conditions and policies described above.

Signature: _____

Date: _____

[March 2016]

APPLICATION

ATTACH REFERENCES, CURRICULUM VITAE, PERTINENT BIBLIOGRAPHY, AND DETAILED DESCRIPTION OF RESEARCH PROPOSAL TO THIS APPLICATION.

Please answer these questions as accurately and completely as possible.

Name _____

Email _____

Position _____

Telephone (optional) _____

Institution _____

What type of analysis is to be performed?

What kind of information will the analysis provide?

If the test is destructive, is there a non-destructive test that will achieve the same results? Explain.

What kind of object/material is requested?

What sample size (measurement/weight) is necessary?

How many samples are required from each object?

Will the analysis involve visible or no-visible damage to the objects?

Where will the testing be done?

Who will select the objects to be tested (applicant or staff)?

If the object is to be loaned, what is the period of the loan?

Who will do the sampling, and how experienced is this person?

Will the sample be completely destroyed?

If not, can the sample be re-used?

Will the analyzed sample require special storage? If yes, please specify.

Is similar material for testing being requested from other institutions? If yes, please list those institutions.

List specific MIAC/LOA objects including catalog number, provenience, and place where sample will be extracted from each object:

Catalog #	Object Name	Provenience	Sample
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Location

(Continue Application on additional sheets if necessary)

This form is a public document and as such is subject to inquiries for inspection of public records.

[March 2016]